

CONVENTION MAKERS, INC.

RIGGING & BUCKET LIFT REQUEST FORM

EVENT NAME/LOC. _____

YOUR COMPANY _____

YOUR ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ FAX _____

SHOW DATE _____ BOOTH # _____

ORDERED BY _____
PRINT

ORDERED BY _____



MAILING ADDRESS

CONVENTION MAKERS
4501 Hwy 544
MYRTLE BEACH, SC 29588
PH(843)650.6300 FX(843)650.6301

AUTHORIZED CREDIT CARD PAYMENT

CARD TYPE () VISA () MC () AMEX

CARD # _____

EXPIRATION DATE _____

Does your sign require assembly? Yes no
If yes, fill out labor order form.

UP
MAIN TIE OFF
POINT

UP
ADDITIONAL
TIE OFF POINT

Number of tie off points _____

_____ Please Call

_____ Please Call

Down
MAIN TIE OFF
POINT

Down
ADDITIONAL
TIE OFF POINT

Number of tie off points _____

_____ Please Call

_____ Please Call

Total _____

Overtime \$90 per tie off point before 8 am and after 4:30 pm. Signs must be shipped in advance. Any sign not received at Convention Makers warehouse prior to move in, will be hung at our discretion as time permits. Overtime charges may apply. Convention Makers will assume no responsibility for equipment or materials lost or damaged during shipping, receiving, handling or storing. Please complete form and fax back 3 to 10 days prior to show set up date. Promoter / Event planner is responsible for HI - Lift arrangement.